

Day Support Worker

Job description

Together we are help and hope for everyone living with dementia



Who we are

Dementia is the UK's biggest killer. One in three people born in the UK today will develop dementia in their lifetime.

At Alzheimer's Society, we're the UK's leading dementia charity and the only one to tackle all aspects of dementia by giving help and hope to people living with dementia today and in the future. We give vital support to people facing the most frightening times of their lives, while also funding groundbreaking research and campaigning to make dementia the priority it should be.

Together with our supporters, we're working towards a world where dementia no longer devastates lives.

Our values

Our values tell everyone who we are as an organisation.

Our values make sure that our focus is clear for the challenges and opportunities ahead and remind us of what we all stand for.

Our values are evident in everything we do, how we do it and how we work together.

These are not just words on a wall, we live these every day in all our work. We are determined to make a difference when and where it matters most, by being passionate, focussed and making a lasting impact for people affected by dementia.



Determined to make a difference

We're passionate, we're focused and we make a lasting impact for everyone living with dementia.



Trusted expert

We're listening, we're learning and we use experience and evidence.



Better together

We're open, we combine our strengths and we achieve more together.



Compassionate

We're kind, we're honest and we don't shy away from challenges.

Through our values we will make the greatest difference for people affected by dementia. Whether you are someone living with dementia, a family member or carer, a supporter, a donor, a colleague from another organisation, an employee or a volunteer, these four values will shape your experience with Alzheimer's Society.

Day Support Worker

Position in the organisation

Reports to the Services Manager

Member of our Local Services team.

Part of our Dementia Support and Partnerships directorate.

Purpose of this role

At Alzheimer's Society we are advisors, supporters, fundraisers, researchers, influencers, communicators, technical specialist and so much more. We are volunteers, we are employees, and together we are here to make a difference to the lives of people with dementia and their carers.

To assist in all operational aspects of the Day Support service that will be delivered to people with dementia and their carers. Day Support is sometimes called 'day services' or 'day care' and involves providing formally arranged support for a group of people with dementia in a safe and secure environment. The service may be provided at a particular centre, or may involve activities in the community such as going to the cinema or swimming.

We are looking for someone who exemplifies our values, someone who is: Determined to make a difference when and where it matters most. A trusted expert who believes in working Better together and demonstrates true Compassion.

Key accountabilities and responsibilities

- To take responsibility for a caseload of clients; contributing to the development of individual care plans; making appropriate risk assessments; working to complete them and helping people with dementia to achieve their potential and maximise their skills.
- As a key worker for a caseload of clients, to act as the main point of contact for those clients and their carers.
- To review and monitor the progress of clients in line with their care plans and report and recommend changes to activities as appropriate.
- To contribute to the high quality and appropriate care, support and activities are delivered as planned, to the standards required by the Society.
- To assist with therapeutic activity for clients on a day-to-day basis.
- To advise and support carers as appropriate, working in partnership with them to assist in good decision making e.g. which kind of activities would be beneficial for the client.
- To promote and maintain a good standard of care practices within the day centre
- To assist in the daily preparation up of day centres ensuring the premises are ready to receive clients safely and in comfort.
- To ensure clients are ready to safely and comfortably use transport provided and act as an escort where necessary.
- To ensure that assistance with client personal care is provided with dignity and respect.

- In line with internal and external standards, ensure dietary requirements are understood and any food or beverages are provided appropriately and carefully.
- Support clients in administering prescribed medication in line with our policies and procedures.
- To undertake any other duties or projects commensurate with the nature and grade of this post as required.

We are looking for someone who can...

- Adhere to all the Society's service standards, policies and procedures.
- Comply with the data protection regulations, ensuring that information on clients remains confidential.
- Be responsible for personal learning and development, to support the learning and development of others and the whole organisation.
- Work in a manner that facilitates inclusion, particularly of people with dementia.
- Implement the Society's health and safety policy and procedures, ensuring that all practices and procedures are undertaken in accordance with a healthy and safe working environment and that all staff and volunteers for whom you may be responsible are aware of their responsibilities in respect of their role, monitoring data and recommending action as required.
- Administrate and organise own work to ensure that it is accurate and meets quality targets, reasonable deadlines, and reporting requirements.
- Follow the Society's management information guidelines and requirements, including ensuring appropriate monthly measures on service usage levels are collected and submitted on the services database or other systems in accordance with deadlines.

Person specification and selection criteria

Skills & knowledge	Application (A) or Interview (I)
NVQ Level 2 in Care or be willing to work towards this qualification	A/I
Personal or work experience in a care environment	A/I
An understanding of dementia	A/I
An understanding of the needs of people with dementia and their carers	A/I
Good listening skills	A/I
Knowledge of relevant legislation including the Health & Safety and the Mental Capacity Act	A/I

An understanding of the need for client confidentiality	A/I
An understanding of collaborative working	A/I

Competencies & personal attributes	Application (A) or interview (I)
Able to travel independently within the service area	A/I
Empathy	A/I
Non-judgemental communication	A/I
Commitment to and understanding of equal opportunities	A/I
Understanding of the inclusion agenda and its relevance within a diverse society	A/I

This post will be subject to a satisfactory Criminal Records Check, from either the Disclosure and Barring Service (England & Wales), Disclosure Scotland Check (Scotland) or AccessNI (Northern Ireland). If you require further information regarding Criminal Records Check, then please contact: [**careers@alzheimers.org.uk**](mailto:careers@alzheimers.org.uk)

Follow us on Twitter and Instagram @Alzheimerssoc and Like us on Facebook or check out Alzheimer's Society YouTube channel [youtube.com/AlzheimersSociety](https://www.youtube.com/AlzheimersSociety)

Our benefits



Financial Security

- Group Personal Pension Plan with Scottish Widows – with up to 8% employer contribution rate
- Life Assurance Scheme – two times your annual salary
- Society Plus and Smart Spending App – giving you unbeatable savings at hundreds of retailers



Health & Wellbeing

- Health Cash Plan
- 24/7 Employee Assistance Programme including online and face to face counselling
- Discounted gym membership with Society Plus
- Lived Experience Networks
- Mental health app and unlimited therapy



Personal Development

- Apprenticeships
- Women in Leadership development programme
- Leadership development programme
- Financial support towards relevant professional qualifications



Family & Dependants

- Enhanced family leave – 16 weeks paid for all parents
- Paid time off work for fertility treatments for both partners
- Paid carers leave
- Paid dependants leave
- Paid compassionate and bereavement leave
- Paid time off work to support those transitioning



Recognition

- Annual people awards
- Long service awards
- Thank you eCards
- Values Hero and Society Legend Awards



Work Life Balance

- Annual leave of 27 days increasing to 30, plus bank holidays
- Career breaks of up to 3 months
- Flexible working
- Wellbeing leave